

Stapeley and District Parish Council
Budget Monitoring to to 16 September 2021 and Draft Budget Headings - 2022-23 (v.02)

	PAYMENTS	Budget 2021-22	Spend to 16 Sept 2021 Gross	Est. Spend 1 Oct 2021 - 31 Mar 22 Gross	Draft Budget 2022-23 Net	Notes
		£	£	£	£	
	Administration					
1a	Clerk's gross salary	13,695.00			14,080.00	NALC salary scales not yet available.
1b	Clerk's net salary		5,478.00	5,478.00		
1c	HMRC - Tax on Clerk's salary		1,969.87	852.00		The Clerk is querying the tax liability as this would appear to be an overpayment.
2	Payroll service	80.00	81.00		85.00	
3	Printing of Annual Report	100.00			100.00	
4	Newsletter design and printing	800.00	432.00	420.00	800.00	
5	Newsletter delivery	360.00	213.00	213.00	430.00	
	Clerk					
6	Expenses (Travel and phone)	100.00		100.00		
7	Stationery/publications	250.00		0.00	250.00	
8	Grounds Maintenance Comprises Talbot Way, Conservation Area and general grounds maintenance	4,000.00		2,000.00	5,000.00	Difficult to predict spend to March 22. Will depend on work being undertaken at Conservation Area.
8a	Jof's Mowing			1,028.00		This was payable to Jof's Mowing for the year to date
9	Grants Scheme	1,500.00		0.00	1,500.00	This depends on applications being made.
	Insurance/Audit/Subscriptions					
10	External Audit (PKF Littlejohn)	250.00		360.00	350.00	The fee in 2021-22 was higher than expected at £300.00 net.
11	Audit fees (Internal)	280.00	297.36	0.00	300.00	
12	Insurance	600.00	415.52	0.00	450.00	
13	Cheshire Association of Local Councils	1,100.00	1,008.00	0.00	1,100.00	
	Members					
14	Chairman's allowance	250.00	250.00	0.00	250.00	

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15	Training	300.00	100.00	50.00	350.00	Increased to reflect that there will be a new councillor in 2022-23, and it will also be helpful to offer specific topic training to other Members.
16	Expenses	100.00		25.00	100.00	
	Miscellaneous					
17	Equipment for defibrillator	100.00		50.00	100.00	
18	Contribution to Nantwich TC for allotments	1,015.00	1,025.15	0.00	1,030.00	
19	Starboard Systems t/a Scribe		700.80	0.00	300.00	
20	Starboard Systems t/a Scribe- online bookings for Community Hall			595.00	350.00	
	Speed Watch					
21	Equipment repairs	1,000.00		250.00	1,000.00	
	Street Lighting					
22	Unmetered electricity	550.00	273.93	250.00	500.00	This may change dependent on the outcome of the CEC review.
23	Website					
	Updates to ensure compliance with statutory accessibility requirements	3,500.00	435.35			Spend depends on quotations received in December 2021.
	Community Hall					
24	Crystal Clean - cleaning of the hall/ opening-closing for parties	10,000.00	200.34	1,000.00	9,000.00	
25	Window cleaning (Target Windows)	240.00		0.00	240.00	
26	Dame Hygiene Services (including nappy disposal/feminine hygiene dispenser)	830.00		635.00	530.00	Payable in March. The total gross amount in March 2021 was £635.
27	Fortnightly waste collections (Greenzone)	700.00	67.99	350.00	600.00	
28	Gas supply	2,000.00		0.00	2,000.00	This will depend on the outcome of CEC's review of the gas supply.
29	Vodafone - Wi-Fi facility	370.00	171.03	170.00	280.00	

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30	Water services	2,000.00	1,387.86	600.00	2,000.00	The latest bill is for £255 for the period July - October 2021. Based on that £600 would appear to be a reasonable estimate for the rest of the year.
31	Ring-fenced funds for maintenance and repairs	5,000.00			5,000.00	
	Trentham Fencing		589.68			
	Holdfast Security (new keys)		150.60			
	Notice-board keys		12.00			
	Electrical work		285.00			
	Installation of pedestrian gate					Depends on quotes received.
32	Covid-19 risk assessment	150.00			0.00	
33	Statutory testing of equipment	800.00		200.00	300.00	
34	Electricity usage	0.00	284.14		300.00	
35	Christmas tree/lights for community hall	200.00		240.00	250.00	
36	Litter Action Project	1,600.00		0.00	850.00	Re-named from 'Four litter-bins'.
37	Maintenance/repairs of benches	500.00				
38	General unallocated reserves	20,000.00			20,000.00	
			<u>13,548.62</u>			
	LESS unrepresented payments after 16 September 2021		<u>-871.98</u>			
	TOTAL FOR CORE BUDGET	<u>74,320.00</u>	<u>12,676.64</u>	<u>14,866.00</u>	<u>69,775.00</u>	
	Earmarked Reserves					
39	Large planters outside Comm. Hall	3,000.00				
40	New bench at Bishop's Wood	1,200.00				

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41	Earmarked reserves - Victorian Orchard and pond adjacent to Clarendon Court. Now proceeding with Victorian Orchard only.	10,000.00				
42	Additional unit for Broad Lane	3,000.00				The Parish Council to decide how it wishes to proceed with the scheme of SIDs, given that technology has advanced and the current units may no longer be appropriate.
	TOTAL EARMARKED RESERVES	<u>17,200.00</u>	<u>12,676.64</u>	<u>14,866.00</u>	<u>69,775.00</u>	

A Bank Reconciliation at 16 September 2021

Brought fwd	68,996.08	Gold Account	88,772.69
ADD Receipts	32,884.00	Current Account	<u>430.75</u>
LESS Payments	<u>-12,676.64</u>		<u>89,203.44</u>
<u>Balance</u>	<u>89,203.44</u>		<u>89,203.44</u>

B Calculation of likely balance on 1 April 2022

Balance on 16 September 2021	89,203.00
LESS Expected spend to 31 March 2022	<u>-14,866.00</u>
Expected balance on 1 April 2022	<u>74,337.00</u>

C Calculation of precept requirement - 2022-23

Core budget (rounded up)	69,775.00	
ADD Earmarked reserves	18,800.00	88,500.00
LESS Expected balance on 1 April 2022	<u>-74,337.00</u>	
Precept requirement (rounded up)	<u>14,250.00</u>	