



STAPELEY & DISTRICT PARISH COUNCIL

Clerk: Carol Jones

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www.stapeleyparishcouncil.gov.uk

Parish Councillors are summoned to a

MEETING OF THE PARISH COUNCIL

DAY/DATE: MONDAY, 16 NOVEMBER 2020

TIME: 7.30 PM

MEETING TO BE HELD REMOTELY, VIA VIDEO-LINK

PLATFORM: ZOOM

ACCESS DETAILS: Click the link below to join

<https://us02web.zoom.us/j/84729201842>

Enquiries to: Clerk: Carol Jones

Phone: 01270 812065

Issue date: 11 November 2020

Signed *C M Jones*

To: Councillors M Theobald (Chairman), J Davenport, M Docker, S Ford, G Gwinn,
P Groves, J Hillman and K Nord

Notes for Members of the Public:

1. This meeting is being held remotely in accordance with regulations made under S.78 of the Coronavirus Act 2020. There are, therefore, no paper copies of the agenda or the accompanying documents.
2. All documents (other than those which are restricted) can be accessed from the Parish Council's website - www.stapeleyparishcouncil.gov.uk.
3. Members of the public are able to ask a question under the Public Question Time slot by accessing the agenda using the link above.

A G E N D A

1 APOLOGIES

Apologies for absence should be notified to the Clerk as soon as reasonably practicable but prior to the meeting.

2 DECLARATION OF INTERESTS

Members to declare any disclosable pecuniary interest or non-pecuniary interest which they have in any item of business on the agenda, the nature of that interest, and in respect of disclosable interests, to leave the meeting prior to the discussion of that item.

Whilst the Clerk can advise on the Code of Conduct and its interpretation, the decision to declare, or not, is the responsibility of the Parish Councillor, based on the circumstances.

3 MINUTES

To approve as a correct record, the Minutes of the meeting held on 19 October 2020.



4 PUBLIC QUESTION TIME

Members of the public are able to ask a question of the Parish Council or make a statement.

If it is not possible to respond at the meeting, a written response can be provided at a later date.

5 REPORT OF BOROUGH COUNCILLORS

Councillors Peter Groves and Andrew Martin to update the Parish Council on Cheshire East Council matters of interest.

6 POLICE REPORT

The Clerk has asked PC Alexis Barrington if she would be able to attend this meeting to provide an update on activities in the parish.

Unfortunately, she is not available, but will check her rota and if possible, will attend the meeting on 21 December 2020.

7 RE-OPENING OF THE COMMUNITY HALL

To review the situation in respect of the re-opening of the Community Hall.

8 PLANNING

The Parish Council is invited to comment on the following planning applications.

20/4937N 3A Talbot Way, CW5 7RR
First floor side extension to dwelling – re-submission of application
No. 19/4547N

Deadline date for comments: 1 December 2020

20/4842N Oak Farm Cottage, London Road, CW5 7JU
Agricultural storage building

Deadline date for comments: 2 December 2020

9 BUDGET – 2021-2022

The Parish Council is asked to give initially consideration to the budget proposals for 2021-2022. The following documents will follow under separate cover.

- Clerk's covering report.
- Statement showing the financial position at 30 September 2020.
- Budget monitoring statement for the year to 30 September 2020.
- Draft budget for 2021-2022

10 AUTHORISATION OF PAYMENTS

The Parish Council is asked to approve the following payments.

£125.22	Water Plus
£274.48	HMRC – Tax and NI on Clerk's salary

11 WEBSITE

In view of comments made recently by one of the Members, the Parish Council is invited to set up a small Website Group, comprising no more than three Members.

This group would be responsible for reviewing the website monthly and making suggestions to the Council for any changes which might be required. The group would report monthly to the Council.

Actions required do not need to wait for Parish Council approval; they can be reported to the Clerk and if these are matters of updating, the Clerk will arrange this with the Website Manager.

12 CHRISTMAS TREE

The Council is asked to decide if a Christmas tree should be ordered for locating outside the community hall. Given that this will require setting up by councillors and could present an unacceptable health risk, this may not be appropriate this year.

13 INFORMATION ITEMS

(A) To note the following report from Councillor M Docker who attended a Police Cluster meeting on 19 October 2020.

A new sergeant (Andrew Baker) has been appointed at Nantwich and he was introduced to the meeting.

There appears to be some disparity in the way in which parts of the parish are apportioned to the clusters. PCSO Nick Jarvis's Wybunbury cluster includes all the rural parishes to the South-East of Nantwich, as far as Hough and Wychwood. PCSO Alexis Barrington's cluster comprises Nantwich South and Stapeley and she continues to liaise with Pear Tree School, whilst PCSO Jarvis liaises with Stapeley Broad Lane School.

Of the crimes reported in the Wybunbury cluster, 50% occur on the Cronkinson estate. Councillor Docker has suggested that PCSO Barrington be invited to attend meetings on a quarterly basis to keep Members apprised of developments.

(B) Talbot Way Conservation Area: To note that work has now been completed for the current year.

Some residents had commented that the area had been 'scalped'. The Clerk contacted CES which carries out the maintenance work and they have reported as follows:

The work which has been carried out, is that which has previously been reported to the Parish Council, namely –

- Cut-back of the on-site bramble patches and trim the rough grassland/wildflower area.
- Cutting back of the Willow and Alder tree next to the pond.
- There will now be visits on a six to eight week basis to assess the need/scope of required on-going habitat management and maintenance works.

Although the area probably appears bare compared with previously, it is in accordance with the correct management of the site and at this time of year, one would not expect everywhere to be in bloom. The wildflowers will come back in the Spring. The Willow tree was sucking the water out of the pond. This will probably change now that one of the Willows has been removed; and CES will review the state of the pond next year. One of the Willow trees has been left *in situ* for aesthetic purposes.

There is a fencing panel which has come away, adjacent to 40 Talbot Way. The Clerk has contacted Brooke Fencing, Wybunbury to ask for a quote for the repair. Brookes Fencing is the company which erected the fencing, initially.

(C) Review of the Cleaning Contract – Community Hall

The Parish Council was due to review the cleaning contract at this meeting; however, as the newsletter has not yet been delivered, there have been no applications from potential contractors.

This matter can be reviewed at the December 2020 meeting.

(D) Nantwich Allotments Site

Members to report back in respect of availability of Nantwich allotments for Stapeley residents.

10 EXCLUSION OF PRESS AND PUBLIC

The Parish Council is invited to RESOLVE that in accordance with Paragraph 1 (2) of The Public Bodies (Admission to Meetings) Act 1960, the press and public be excluded from the meeting during consideration of the following items owing to the confidential nature of the business to transacted and the public interest would not be served in disclosing that information.

11 COMMUNITY HALL – CHANGE OF LOCKS (Reason for exclusion: Identification of an individual)

The Parish Council is asked to consider changing the door locks at the Community Hall, and providing new keys for each of the clients, and other contractors who have access to the hall. The cost would be approximately £250 for changing the locks and providing 25 new keys. This is not a formal quote, but an indication based on a telephone conversation between the Clerk and Holdfast Securities which is the current supplier of new keys.

The Clerk will report on the reasons.

12 DATE OF NEXT MEETING

21 December 2020